

# 2022 FACT SHEET



## DIPLOMA IN RADIO AND TELEVISION PRODUCTION

### ABOUT THE INSTITUTION

Boston Media House (Pty) Ltd Reg. No. 2002/026252/07 (Boston) is accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE). Boston is registered with the Department of Higher Education and Training (DHET), as a private higher education institution, No. 2008/HE07/007, until 31 December 2023, in terms of Section 54(1)(c) of the Higher Education Act, 2016 (Act No. 09 of 2016), and Regulation 14(4)(a) of the Regulations for the Registration of Private Higher Education Institutions, 2016.

### BRITISH ACCREDITATION COUNCIL (BAC) ACCREDITATION

Boston Media House is accredited by the British Accreditation Council for Independent Further and Higher Education as an Independent Higher Education Institution.

BAC was established by the UK's Department of Education and the British Council in 1984 to oversee independent further and higher education in the UK. They are a registered charity and a not for profit organisation. The BAC is a full member of the European Association for Quality Assurance in Higher Education (ENQA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE) and externally assessed on their organisation's standards and processes.

### Qualification

- **Diploma in Radio and Television Production**
- Qualification Code: HDIPRTP<sup>1</sup>
- **Dip. (Radio and Television Production)**
- SAQA ID 111133, NQF (HEQSF) Level 6, Minimum Subject Credits 384, plus 5 Due Performance (DP) Credits at NQF Level 4
- Site of Delivery: Sandton



## **What is the Purpose of the Qualification?**

The *Diploma in Radio and Television Production* inducts students into the field of commercial Radio and Television production and management. The media continues to play a vital role in the fabric of all societies, particularly in an increasingly globalised and super-complex world. The Radio and Television fields cover a broad range of theoretical and practical knowledge and skillsets.

This programme develops and produces industry specialists in Radio and Television who can respond creatively and strategically to the dynamic demands of the industry and manage the technical and procedural processes accordingly.

## **What are the Programme Outcomes?**

On completion of the programme, graduates will have the necessary knowledge and practical skills required to:

- Demonstrate creative metacognition comprising adequate self-knowledge (awareness of their own creative strengths and limitation), and appropriate contextual knowledge and relevance (sensitivity to when, where, why and how to be creative).
- Demonstrate the theoretical, technical and practical knowledge to enter the world of work in the radio industry.
- Demonstrate the theoretical, technical and practical knowledge to enter the world of work in the television industry.
- Demonstrate an understanding of the fundamental principles of project management and demonstrate mastery of a specific project management software application for the purpose of creating, monitoring and evaluating media projects.
- Demonstrate a clear understanding of the media operations environment as it applies to international media environments, including a tacit knowledge of media globalization and its influence on media (in a global context).
- Demonstrate a fundamental understanding of the South African legal system, particularly pertaining to media regulations.
- Demonstrate an ability to operate in a work-based placement and show the ability to de-construct and evaluate both the inter-personal and the practical/technical work contexts of radio and television production according to pre-determined performance appraisal criteria.
- Demonstrate mastery of the requisite literacy skills to facilitate progression through the learning programme and ultimately, into the workplace. This mastery might include fluent and appropriate engagement in context.

- Demonstrate an understanding of the fundamental tools and techniques of journalism and their application to a range of settings, both familiar and unfamiliar. Learners should demonstrate that they are able to engage critically and analytically with the world.
- Demonstrate both conceptual and practical competence in the fundamental skills of sub-editing, particularly accuracy and attention to detail. Learners should also demonstrate sound knowledge of the relevant tools, techniques and technologies relevant to the field of editing, and be able to apply the principles and elements of sub-editing to different contexts in the world of media work.
- Demonstrate an understanding of the principles, concepts and processes of digital marketing and are able to integrate their knowledge in the production of a rudimentary digital content and marketing strategy. Learners should demonstrate consolidated understanding of the use of social media, digital marketing platforms, content formats and strategies in the production and dissemination of marketing content.
- Demonstrate a theoretical and practical understanding of the fundamental principles and techniques involved in the artistic and technical control of sound as well as the ability to apply their knowledge and skills to a range of contexts in the fields of radio and television production.

### **Minimum Entry Requirements**

A minimum requirement for admission into the diploma is a:

- National Senior Certificate (NSC), with English as one of the subjects passed and with endorsement for admission to Diploma study; or
- National Certificate (Vocational) (NC(V)), with English as one of the subjects passed and with endorsement for admission to Diploma study; or
- Prior to 2009, Senior Certificate with English as one of the subjects passed.

### **Alternative Entry Requirements**

A number of higher education qualifications may meet the requirements for admission or advance placement into the diploma:

- Certificate programme, NQF Level 5 (OQSF/HEQSF), minimum Credits 120; or
- Diploma programme, NQF Level 5 (OQSF), minimum credits 240; or
- Higher Certificate, NQF (HEQSF) Level 5, minimum Credits 120; or
- Advanced Certificate, NQF (HEQSF) Level 6, minimum Credits 120; or
- Diploma, NQF (HEQSF) Level 6, minimum Credits 240 or 360; or
- Equivalent qualification from an international higher education institution, see section on International Applicants below.

## **International Applicants**

International students who want to enrol for Higher Education studies and who do not hold a South African school leaving certificate must present a Grade 12 equivalence verification with endorsement for admission to Diploma study.

Students who have qualifications from international higher education institutions must present an equivalence certificate from the South African Qualifications Authority (SAQA) which can be contacted on +27 (0)12 431 5000 or visit <http://www.saqa.org.za/>. All enquiries related to the evaluation of foreign qualifications are to be referred to the Contact Centre using the contact details: +27 (0)12 431 5070 or apply online at <https://www.saqa.org.za/evaluation-foreign-qualifications>

Also, international applicants may be required to provide proof of proficiency in English (TOEFL score of 550, or IELTS overall band score of 6.0.) prior to admission to the qualification.

## **Applying to Transfer-in Credits (CAT)**

Credit Accumulation and Transfer (CAT) refers to the arrangement whereby the diverse features of both credit accumulations and credit transfer are combined to facilitate lifelong learning and access to the workplace. The recognition of credits for the purposes of transfer from one qualification to another is determined by the nature of the qualifications, the relationship between them, the nature, complexity, and extent of the curricula associated with the specific subjects to be recognised for exemption and/or inclusion, and the nature of the assessment used. Any and all credits for an incomplete qualification may be recognised by the same or a different institution as meeting part of the requirements for a different qualification; or may be recognised by a different institution as meeting part of the requirements for the same qualification. A maximum of 50% of the credits of a completed qualification may be transferred to another qualification. Credits obtained from studies that do not lead to a full qualification (for example, non-degree studies) could count for credit accumulation.\*

\*CHE. 2016. Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment

Boston allows students with completed credits from other Boston programmes to accumulate those and also allows students with completed credits from recognised higher education institutions to apply for credit transfers. Credit accumulations and transfers will only be considered if accompanied by full academic records with a statement of satisfactory or good conduct. Students interested in applying will be considered individually by the Registrar.

## **RPL Applicants**

Recognition of Prior Learning (RPL) refers to the principles and processes through which the prior knowledge and skills of a person are made visible, mediated and rigorously assessed and moderated for the purposes of alternative access and admission, recognition and certification, or further learning and development. RPL may be used to grant access to a qualification programme, or advanced placement / exemption from modules. Exemption from modules does not translate to credits awarded and are limited to no more than 50% of the modules. No more than 10% of a cohort of students in a higher education programme are admitted through RPL.\*

\* CHE. 2016. Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment.

Boston admits a small number of students through Recognition of Prior Learning (RPL). Applicants interested in applying through RPL will be considered individually by the Registrar.

## **What is the language of teaching and learning?**

English is the language of communication, instruction and assessment.

## **What is the mode of delivery?**

This programme is accredited in the contact mode of delivery. Programmes are accredited in the contact mode of delivery, which is a mode of delivery characterised by face-to-face lectures with additional independent learning taking place in completing reading, projects and preparations for assessments. Note as per CHE Communiqué 6 of 2021: extension of the concession to institutions to continue offering programmes accredited for the contact mode to be offered in the distance/blended mode for the 2022 academic year.

## **Teaching and Learning**

Lectures consist of contact and/or online-mediated teaching and learning. Certain modules in the programme are presented in various combinations of online lectures (study anytime, anywhere – asynchronous) and lectures at pre-determined times (synchronous). Certain course material, notes and assessments will only be accessible online. Students are required to submit assessments online, and access the online teaching and learning contents for the specific online-mediated module/s via the Learning Management System (LMS), COL Campus. Students should have access to a computer and the internet. COL Campus is accessible online and/or at the campus. Students can access the internet in the library, and Wi-Fi is available on campus. It is imperative that students regularly access the Learning Management System (LMS) for support, interaction with Academic Managers and lectures, and updates to schedules from administrators.

### **What is the Duration of Full-time Study?**

Based on the credits and notional hours of this qualification, the minimum duration is six (6) semesters over a period of three (3) years, and the maximum duration is six (6) years.

### **What is the Curriculum and Fee?**

The *Diploma in Radio and Television Production* consists of three hundred and eighty-four (384) compulsory and elective credits; and five (5) due performance (DP) credits. For more information, see Table on page 8.

Prescribed textbooks are included in the fees.

### **Boston Media House invests in their students and the media industry as part of the Invest in SA Subsidy**

Students have become increasingly worried about the impact of COVID-19, on their finances. The pandemic has had a major impact on students' finances for several key reasons: an overall reduction in income, increased worries about employability after graduation, and students still paying tuition fees. At Boston Media House, we have witnessed students who have grit, who despite the odds stacked against them, have somehow managed to push through and graduate. We have also observed students who have all the ingredients for success. The passion is there. The will to achieve is there. But for one seemingly insurmountable obstacle – finances – these students will not see the finish line.

In addition, Covid-19 and the related lockdowns have upended many industries, and the media industry's core disciplines (creative, production, technical, business operations) have not been immune. At Boston Media House, we want to help, in the way we're best able to – by adding to the pool of skills available to the core disciplines of the media industry. This means producing more creative, production, technical, and business operations graduates, educated to our high standards.

And, so, in the spirit of Ubuntu, Boston Media House is committing itself to invest in the future of South Africa by partnering, financially, with prospective and current students. This investment will mean that prospective and current students enrolling in any of our sought-after higher education qualifications taught by lecturers who have many years of experience in their fields on offer at Boston Media House will get a chance to pursue their dreams and take ownership of their futures. Boston Media House will invest a percentage of the fees for our

higher education qualifications – Diploma in Media Practices, Diploma in Radio and Television Production, BA in Broadcast Journalism - and students will be required to contribute the remaining fees (with flexible payment options). Thus, a subsidy of up to 25% is realised for new and returning students. Please enquire at our Sandton, Arcadia or Durban campuses.

South Africa's future is too important not to make this investment. The rewards for students and society are incalculable. Overcoming the obstacle that the lack of finances often poses for students pursuing higher education, so the research has shown, makes a significant impact on the psycho-social well-being of students and this has a positive effect on the successful completion of one's studies. In turn, the impact on the broader society is also noticeable. Graduates who find employment not only contribute to the economy, they become billboards for the transformative power of education.

For students who want to turn their creative, production, technical, or media business operations passion into a career, it means that Boston Media House is investing in them! And we know that in time, these students will give back to South Africa, by applying their knowledge to the media industry, which is so close to our hearts. At Boston Media House, we believe that our investment in students with an NSC (Higher Certificate or Diploma or Degree endorsement) applying for any of our higher education qualifications – Diploma in Media Practices, Diploma in Radio and Television Production, BA in Broadcast Journalism – will get students to the starting line where we know they will show their grit and reach their dreams and make an impact on South Africa.

Boston Media House. Investing in South Africa. Investing in You.

For more information, please visit [www.bostonmediahouse.ac.za](http://www.bostonmediahouse.ac.za) or contact the branch to find out the percentage you save on your fees as part of the Invest in SA Subsidy.

### **How many modules can I take each semester?**

Minimum is one (1) module per semester; this will ensure students remain academically active. The maximum number of modules you can take in any one semester is dependent on the number of credits per module. It is not recommended for students to take in excess of seventy (70) credits per semester. For the number of credits per module see curriculum above.

- **Lectures for Semester 1 commence on 14 February 2022.**
- **Lectures for Semester 2 commence on 1 August 2022.**

See the tables appended for the 2022 Academic Calendar.

### What do I require to Pass a Module?

Students will need an aggregate mark of fifty percent (50%) to pass a module. The pass mark for the computer modules is 75%.

### How is the Overall Mark Calculated?

The aggregate (overall) mark will be calculated from the student's performance on formative and summative assessments. Please refer to the subject outline for the assessment strategy.

### Where do I complete my Assessments?

Assessments are submitted online on the Learner Management System, COL Campus; or students are required to complete their assessments at the campus where they are registered. Assessment submission instructions are published in the assessment brief.

**DP = Due Performance**

**\*Prescribed textbooks are included in the fees**

<b>Curriculum – Year 1</b>							
Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2022 Module Fees (Cash Fees before Invest in SA Subsidy)	2022 Module Fees (Cash Fees after Invest in SA Subsidy for full registrations, CAT/RPL)
Compulsory	Academic Literacy	HRTAL131_1	Semester	5	16	R 7 456.00	Visit a BMH branch for detailed information
Compulsory	Commercial Radio Practice 1	HRTCR121_1	Semester	5	15	R 6 600.00	
Compulsory	Commercial Television Practice 1	HRTCT121_1	Semester	5	15	R 6 600.00	
Compulsory	Digital Media Convergence	HRTDM121_1	Semester	5	16	R 7 157.00	
Compulsory	Journalism 1	HRTJR131_1	Semester	5	15	R 6 690.00	
Compulsory	Radio Broadcasting Practice 1	HRTRB121_1	Semester	5	15	R 6 690.00	
Compulsory	Sound Engineering	HRTSE121_1	Year	5	25	R 11 650.00	
Compulsory	Television Production Practice 1	HRTTP121_1	Semester	5	15	R 6 690.00	
Compulsory	Computer Skills (MS Excel, MS PowerPoint, MS Windows, MS Word)	HMEX133_1	Semester	4	DP (5)	R 2 200.00	
		HMPP133_1	Semester				
		HMSW133_1	Semester				
		HMWD133_1	Semester				
<b>Total Module Fees</b>						<b>R 61 733.00</b>	<b>R 45 000.00</b>
<b>Annual Registration Fee</b>						<b>R 1000.00</b>	<b>R 1000.00</b>
<b>Total Tuition Fees</b>						<b>R 62 733.00</b>	<b>R 46 000.00</b>
<b>Total Credits – Year 1: 132 + DP (5)</b>							

## Curriculum – Year 2

Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2022 Module Fees (Cash Fees before Invest in SA Subsidy)	2022 Module Fees (Cash Fees after Invest in SA Subsidy for full registrations, CAT/RPL)
Compulsory	Professional Skills 1	HRTPR221_1	Semester	5	20	R 8 800.00	Visit a BMH branch for detailed information
Compulsory	Sub-Editing	HRTSU231_1	Semester	6	15	R 6 600.00	
Compulsory	Radio Broadcasting Practice 2	HRTRB221_1	Year	5	15	R 6 600.00	
Compulsory	Commercial Radio Practice 2	HRTCR221_1	Year	5	20	R 8 800.00	
Compulsory	Television Production Practice 2	HRTTP221_1	Year	5	15	R 6 600.00	
Compulsory	Commercial Television Practice 2	HRTCT221_1	Year	5	20	R 8 800.00	
Compulsory	Journalism 2	HRTJR231_1	Year	5	20	R 8 800.00	

**Total Credits – Year 2: 125**

## Curriculum – Year 3

Stream	Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2022 Module Fees (Cash Fees before Invest in SA Subsidy)	2022 Module Fees (Cash Fees after Invest in SA Subsidy for full registrations, CAT/RPL)
Radio Elective	Compulsory	Commercial Radio Practice 3	HRTCR321_1	Year	6	30	R 13 200.00	Visit a BMH branch for detailed information
	Compulsory	Media & Globalisation	HRTMG331_1	Semester	6	15	R 6 600.00	
	Compulsory	Media Law	HRTML331_1	Semester	6	10	R 4 400.00	
	Compulsory	Professional Skills 2	HRTPS321_1	Semester	5	20	R 8 800.00	
	Compulsory	Project Management	HRTPM331_1	Semester	6	12	R 5 280.00	
	Compulsory	Radio Broadcasting Practice 3	HRTRB321_1	Year	6	40	R 17 600.00	

Television Elective	Compulsory	Commercial Television Practice 3	HRTCT321_1	Year	6	30	R 13 200.00	Visit a BMH branch for detailed information
	Compulsory	Media & Globalisation	HRTMG331_1	Semester	6	15	R 6 600.00	
	Compulsory	Media Law	HRTML331_1	Semester	6	10	R 4 400.00	
	Compulsory	Professional Skills 2	HRTPS321_1	Semester	5	20	R 8 800.00	
	Compulsory	Project Management	HRTPM331_1	Semester	6	12	R 5 280.00	
	Compulsory	Television Production Practice 3	HRTTP321_1	Year	6	40	R 17 600.00	

**Total Credits – Year 3: 127**

**TOTAL CREDITS: 384 + 5 DUE PERFORMANCE**

### **Can I further my studies when I graduate?**

The qualification is registered at NQF (HEQSF) Level 6 and will provide for articulation options into NQF (HEQSF) Levels 6 and 7 qualifications. Graduates may proceed to Advanced Diplomas or Bachelor's degrees in a variety of disciplines at public universities, private or international higher education institutions. In order to gain entry into these programmes students will have to meet the admission and selection criteria of the receiving institution.

Students may also apply for admission with advanced placement in the *Bachelor of Arts in Broadcast Journalism* offered at our Sandton campus.

### **Certification**

Upon successful completion of the qualification, students will receive the *Diploma in Radio and Television Production* (SAQA ID 111133), NQF (HEQSF) Level 6 (Minimum Subject Credits 384, plus 5 Due Performance (DP) Credits at NQF Level 4) from Boston Media House.

### **International Recognition**

This qualification is accredited by the Council on Higher Education (CHE), is registered on the NQF (HEQSF) by the South African Qualifications Authority (SAQA) and the institution is registered by the Department of Higher Education and Training (DHET) as a Private Higher Education Institution (PHEI) to offer the qualification.

The DHET is a department of National Government, and both the CHE and SAQA are statutory bodies, as such these entities are recognised globally. Therefore, the qualifications/institutions that are accredited/licensed by them are accepted/recognised throughout the world by other government departments and by their respective agencies such as World Educational Services (WES) and other prominent authorities for purposes of equivalence/articulation i.e. employment/labour certification or further studies.

This is a quid pro quo arrangement amongst United Nations Member States; as the DHET, CHE and SAQA similarly recognises other nation/states' qualifications/institutions for equivalence/transferring to South Africa i.e. a United Kingdom or Zambian Bachelor's of Arts awarded by a public university or private degree granting college which is accredited/licensed in accordance with the United Kingdom or Zambian legislative and statutory requirements, will be equivalated/recognised as such in South Africa.

Similarly, the SADC Protocol on Education and Training, which is a legal framework for regional cooperation, provides for the recognition of the equality of all Member States. It must

be noted that qualifications will be recognised and that curricula specific evaluations may lead to additional requirements for students to meet in order to gain entry into foreign programmes or professions, which is the prerogative of the receiving institution/body.

For more information pertaining to direct international linkages/relationships, visit the websites of the DHET, CHE, SAQA, CHEA and WES.

### **How do I Apply?**

Apply only for admission to study at Boston Media House. Visit the website [www.bostonmediahouse.ac.za](http://www.bostonmediahouse.ac.za) and follow the links provided. Complete the online application form and upload all the necessary supporting documentation.

### **When can I apply and how much are the Application Fees?**

Applications are open all year round. There are no application fees payable.

- **The closing date for first-year applications for Semester 1 is at 17h00 on Friday 11 February 2022.**
- **The closing date for first-year applications for Semester 2 is at 17h00 on Friday 29 July 2022.**

### **What do I do if I am accepted?**

When you are accepted, you will receive a registration link to register online. The registration process will require a number of documents from you to complete the registration. Please make sure you have the following available before starting the registration process.

### **Degrees, Diplomas and Higher Certificates**

- If you are a new student wanting to register for a Higher Education qualification, you must have applied first and have your reference number for your accepted application. Please note that the acceptance must be a full acceptance and not a provisional acceptance.
- If you did not provide documents during your previous application, you will be prompted for them during this process. Incomplete or incorrect documents will result in your registration not being completed.

### **Short Learning Access Programme / Short Learning Programmes / Short Course**

- If you are registering for a short learning access programme / short learning programme / short course, your application number will speed the process along, but is not required.
- If you did not provide documents during your previous application, you will be prompted for them during this process. Incomplete or incorrect documents will result in your registration not being completed.

### **Finalising your registration**

- To finalise your registration, you will be required to pay your deposit online.
- Please make sure you have the account payer's details, banking information and approval to proceed.
- If you elect not to pay instantly, the branch will contact you to arrange for your preferred payment method before your registration is finalised.

### **Email**

- You must have a valid email address and mobile phone number. If you do not have an email address, you can sign up for one using [Google Gmail](#) or [Microsoft Outlook](#)
- **The closing date for all registrations for Semester 1 is at 13h00 on Saturday 12 February 2022.**
- **The closing date for all registrations for Semester 2 is at 13h00 on Saturday 30 July 2022.**

## Academic Calendar

	Month	Week - start date	Week - end date	Academic Week	Important dates
<b>2022 SEMESTER A: FULL-TIME</b>	February	14	18	1	Lecture week
	February	21	25	2	Lecture week 21 - FA1 Brief Issued
	February	28	04	3	Lecture week
	March	07	11	4	Lecture week
	March	14	18	5	Lecture week
	March	21	25	6	Lecture week
	March	28	01	7	Lecture week FA1 Submission Week (Due 01) 28 - SA 1 / FA 2 Brief Issued
	April	04	08	8	Lecture week
	April	11	15	9	Lecture week
	April	18	22	10	Lecture week
	April	25	29	11	Lecture week 28 - FA 1 Results Release & Results Appeal Open 28 - FA 1 Suppl Brief Issued
	May	02	06	12	Lecture week 05 - FA 1 Results Appeal Close
	May	09	13	13	Lecture week 10 - FA 1 Results Appeal Release
	May	16	20	14	Lecture week FA 1 Suppl Submission Week (Due 20)
	May	23	27	15	SA 1 / FA 2 Submission Week (Due 27)
	May	30	03	16	
	June	06	10	17	08 - FA 1 Suppl Results Release & Results Appeal Open
	June	13	17	18	15 - FA 1 Suppl Results Appeal Close
	June	20	24	19	21 - FA 1 Suppl Results Appeal Release 21 - SA 1 / FA 2 Results Release & Results Appeal Open 21 - SA 1 / FA 2 Suppl Brief Issued
	June	27	01	20	27 - SA 1 / FA 2 Results Appeal Close 30 - SA 1 / FA 2 Results Appeal Release
	July	04	08	21	SA 1 / FA 2 Submission Week (Due 08)
	July	11	15	22	
	July	18	22	23	20 - SA 1 / FA 2 Suppl Results Release & Results Appeal Open
	July	25	29	24	26 - SA 1 / FA 2 Suppl Results Appeal Close 29 - SA 1 / FA 2 Suppl Results Appeal Release

	Month	Week - start date	Week - end date	Academic Week	Important dates
<b>2022 SEMESTER B: FULL-TIME</b>	August	01	05	1	Lecture week
					Lecture week
	August	08	12	2	08 - FA1 / FA 3 Brief Issued
	August	15	19	3	Lecture week
	August	22	26	4	Lecture week
	August	29	02	5	Lecture week
	September	05	09	6	Lecture week
					Lecture week
	September	12	16	7	FA 1 / FA 3 Submission Week (Due 16) 12 - SA 1 Brief Issued
	September	19	23	8	Lecture week
	September	26	30	9	Lecture week
					Lecture week
	October	03	07	10	04 - FA1 / FA 3 Results Release & Results Appeal Open 04 - FA 1 / FA 3 Suppl Brief Issued
					Lecture week
	October	10	14	11	10 - FA 1 / FA 3 Results Appeal Close 13 - FA 1 / FA 3 Results Appeal Release
					Lecture week
	October	17	21	12	FA 1 / FA 3 Suppl Submission Week (Due 21)
	October	24	28	13	Lecture week
	October	31	04	14	Lecture week
					Lecture week
	November	07	11	15	08 - FA 1 / FA 3 Suppl Results Release & Results Appeal Open SA 1 Submission Week (Due 11)
					Lecture week
	November	14	18	16	14 - FA 1 / FA 3 Suppl Results Appeal Close 17 - FA 1 / FA 3 Suppl Results Appeal Release
	November	21	25	17	
	November	28	02	18	
					Lecture week
	December	05	09	19	05 - SA 1 Results Release & Results Appeal Open 09 - SA 1 Results Appeal Close
	December	12	16	20	14 - SA 1 Results Appeal Release
	December	19	23	HE Office Closed	-
	December	26	30	HE Office Closed	-
January	02	06	21	4 - 10 - SA1 Suppl Submissions Week (Due 10)	
January	09	13	22	4 - 10 - SA1 Suppl Submissions Week (Due 10)	
				Lecture week	
January	16	20	23	18 - SA 1 Suppl Results Release & Results Appeal Open	
				Lecture week	
January	23	27	24	24 - SA 1 Suppl Results Appeal Close 27 - SA 1 Suppl Results Appeal Release	

## **COVID-19**

During the various National Lockdown Levels, it is important that the following minimum protocols are adhered to by all staff, students and visitors:

- Participation in HEALTHCHECK and screenings;
- Completion of attendance registers;
- Maintaining of social distancing;
- Wearing of masks at all times;
- Continuation of sanitization and hygiene measures; and
- Restrictions on maximum numbers for assembly of staff and students.

For the Post-Schooling Sector, HIGHER HEALTH has a dedicated 24-hour toll-free helpline for addressing the mental health and psycho-social support needs of students and staff:

- Toll-free call 0800 36 36 36
- SMS 43336

## **Disaster Management Act and Academic Services**

Boston recognises the need to deploy whatever reasonable measures necessary to obviate any negative impact on academic provisioning that might attend the invocation of the Disaster Management Act (Act No. 57, 2002) and the consequent gazetting of regulations. While Boston will attempt to minimise disruption to academic services, this could result in changes to academic calendars, procedures, processes, services, etc., all of which will be communicated to students and relevant stakeholders.

## **Disclaimer**

This Fact Sheet is accurate at the time of publication. Boston Media House (Pty) Ltd reserves the right to alter any of the content due to changes in regulations, market requirements and other reasons. Please note that meeting any of the admission requirements does not necessarily guarantee entry into the qualification. All applications will be evaluated on an individual basis and acceptance will depend on the decision of the Academic Committee at Head Office.

## **Campus Details**

Sandton (Head Office): 137 11th Street and 128 10th Street, Parkmore, Sandton  
Tel: (0)11 883 0933

**Website:** [www.bostonmediahouse.ac.za](http://www.bostonmediahouse.ac.za)

**Email:** [info@boston.co.za](mailto:info@boston.co.za)