

2021 FACT SHEET



DIPLOMA IN RADIO AND TELEVISION PRODUCTION

ABOUT THE INSTITUTION

Boston Media House (Pty) Ltd Reg. No. 2002/026252/07 (Boston) is accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE). Boston is registered with the Department of Higher Education and Training (DHET), as a private higher education institution, No. 2008/HE07/007, until 31 December 2023, in terms of Section 54(1)(c) of the Higher Education Act, 2016 (Act No. 09 of 2016), and Regulation 14(4)(a) of the Regulations for the Registration of Private Higher Education Institutions, 2016.

BRITISH ACCREDITATION COUNCIL (BAC) ACCREDITATION

Boston Media House is accredited by the British Accreditation Council for Independent Further and Higher Education as an Independent Higher Education Institution.

BAC was established by the UK's Department of Education and the British Council in 1984 to oversee independent further and higher education in the UK. They are a registered charity and a not for profit organisation. The BAC is a full member of the European Association for Quality Assurance in Higher Education (ENQA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE) and externally assessed on their organisation's standards and processes.

Qualification

- **Diploma in Radio and Television Production**
- Qualification Code: HDIPRTP¹
- **Dip. (Radio and Television Production)**
- SAQA ID 111133, NQF (HEQSF) Level 6, Minimum Subject Credits 384, plus 5 Due Performance (DP) Credits at NQF Level 4
- Site of Delivery: Sandton



What is the Purpose of the Qualification?

The *Diploma in Radio and Television Production* inducts students into the field of commercial Radio and Television production and management. The media continues to play a vital role in the fabric of all societies, particularly in an increasingly globalised and super-complex world. The Radio and Television fields cover a broad range of theoretical and practical knowledge and skillsets.

This programme develops and produces industry specialists in Radio and Television who can respond creatively and strategically to the dynamic demands of the industry and manage the technical and procedural processes accordingly.

What are the Programme Outcomes?

On completion of the programme, graduates will have the necessary knowledge and practical skills required to:

- Enter into the world of work in the radio and/or television industry.
- Have the academic proficiency to continue with post-graduate academic studies if required.
- Understand the mutual influence between culture and media.
- Enable career development, and specifically creative and strategic production and management in the field of radio.
- Fully understanding of the range of technical, inter-personal and professional components that comprise a professional production for broadcast.
- Understand the wider business and commercial elements of the television industry as the context for creative and strategic production.
- Understand the role of the journalist in communicating contemporary national and global issues, and must demonstrate the ability to communicate such issues responsibly and ethically.

Minimum Entry Requirements

A minimum requirement for admission into the diploma is a:

- National Senior Certificate (NSC), with English as one of the subjects passed and with endorsement for admission to Diploma study; or
- National Certificate (Vocational) (NC(V)), with English as one of the subjects passed and with endorsement for admission to Diploma study; or
- Prior to 2009, Senior Certificate with English as one of the subjects passed.

Alternative Entry Requirements

A number of higher education qualifications may meet the requirements for admission into the diploma:

- Certificate programme, NQF Level 5 (OQSF/HEQSF), minimum Credits 120; or
- Diploma programme, NQF Level 5 (OQSF), minimum credits 240; or
- Higher Certificate, NQF (HEQSF) Level 5, minimum Credits 120; or
- Advanced Certificate, NQF (HEQSF) Level 6, minimum Credits 120; or
- Diploma, NQF (HEQSF) Level 6, minimum Credits 240 or 360; or
- Equivalent qualification from a foreign higher education institution, see section on Foreign Applicants below.

Foreign Applicants

International students who want to enrol for Higher Education studies and who do not hold a South African school leaving certificate must present a Grade 12 equivalence verification with endorsement for admission to Diploma study. Students who have qualifications from foreign higher education institutions must present a certificate of evaluation from the South African Qualifications Authority (SAQA) which can be contacted on +27 (0)12 431 5000 / 086 010 3188 / saqainfo@saqa.org.za or visit <http://www.saqa.org.za/> .

Also, foreign applicants are required to provide proof of proficiency in English (TOEFL score of 550, or IELTS overall band score of 6.0.) prior to admission to the qualification.

Applying to Transfer-in Credits (CAT)

Credit Accumulation and Transfer (CAT) refers to the arrangement whereby the diverse features of both credit accumulations and credit transfer are combined to facilitate lifelong learning and access to the workplace. The recognition of credits for the purposes of transfer from one qualification to another is determined by the nature of the qualifications, the relationship between them, the nature, complexity, and extent of the curricula associated with the specific subjects to be recognised for exemption and/or inclusion, and the nature of the assessment used. Any and all credits for an incomplete qualification may be recognised by the same or a different institution as meeting part of the requirements for a different qualification; or may be recognised by a different institution as meeting part of the requirements for the same qualification. A maximum of 50% of the credits of a completed qualification may be transferred to another qualification. Credits obtained from studies that do not lead to a full qualification (for example, non-degree studies) could count for credit accumulation.*

*CHE. 2016. Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment

Boston allows students with completed credits from other Boston programmes to accumulate those and also allows students with completed credits from recognised higher education institutions to apply for credit transfers. Credit accumulations and transfers will only be considered if accompanied by full academic records with a statement of satisfactory or good conduct. Students interested in applying will be considered individually by the Registrar.

RPL Applicants

Recognition of Prior Learning (RPL) refers to the principles and processes through which the prior knowledge and skills of a person are made visible, mediated and rigorously assessed and moderated for the purposes of alternative access and admission, recognition and certification, or further learning and development. RPL may be used to grant access to a qualification programme, or advanced placement / exemption from modules. Exemption from modules does not translate to credits awarded and are limited to no more than 50% of the modules. No more than 10% of a cohort of students in a higher education programme are admitted through RPL.*

* CHE. 2016. Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment.

Boston admits a small number of students through Recognition of Prior Learning (RPL). Applicants interested in applying through RPL will be considered individually by the Registrar.

What is the language of teaching and learning?

English is the language of communication, instruction and assessment.

What is the mode of delivery?

This programme is accredited in the contact mode of delivery. Programmes are accredited in the contact mode of delivery, which is a mode of delivery characterised by face-to-face lectures with additional independent learning taking place in completing reading, projects and preparations for assessments. Note as per CHE Communiqué 20 November 2020: extension of the concession for programmes accredited in the contact mode of provision to continue the offering remotely/online via distance/blended modes of provision during 2021.

Teaching and Learning

Lectures consist of contact and/or online-mediated teaching and learning. Certain modules in the programme are presented in various combinations of online lectures (study anytime, anywhere – asynchronous) and lectures at pre-determined times (synchronous). Certain

course material, notes and assessments will only be accessible online. Students are required to submit assessments online, and access the online teaching and learning contents for the specific online-mediated module/s via the Learning Management System (LMS), COLCampus. Students should have access to a computer and the internet. COLCampus is accessible online and/or at the campus. Students can access the internet in the library, and WiFi is available on campus. It is imperative that students regularly access the Learning Management System (LMS) for support, interaction with Academic Managers and lectures, and updates to schedules from administrators.

What is the Duration of Full-time Study?

Based on the credits and notional hours of this qualification, the minimum duration is six (6) semesters over a period of three (3) years, and the maximum duration is six (6) years.

What is the Curriculum?

The *Diploma in Radio and Television Production* consists of three hundred and eighty-four (384) compulsory and elective credits; and five (5) due performance (DP) credits. For more information, see Table overleaf.

How many modules can I take each semester?

Minimum is one (1) module per semester; this will ensure students remain academically active. The maximum number of modules you can take in any one semester is dependent on the number of credits per module. It is not recommended for students to take in excess of seventy (70) credits per semester. For the number of credits per module see curriculum above.

- **The first-year lectures for Semester 1 commence on the 15th of March 2021. The second and third-year lectures for Semester 1 commence on the 15th of February 2021.**
- **All lectures for Semester 2 commence on the 26th of July 2021.**

What do I require to Pass a Module?

Students will need an aggregate mark of fifty percent (50%) to pass a module. The pass mark for the computer modules is 75%.

How is the Overall Mark Calculated?

The aggregate (overall) mark will be calculated from the student's performance on formative and summative assessments.

Where do I complete my Assessments?

Assessments are submitted online on the Learner Management System, COLCampus; or students are required to complete their assessments at the campus where they are registered. Assessment submission instructions are published in the assessment brief.

DP = Due Performance

*Prescribed textbooks are included in the fees

Curriculum – Year 1						
Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2021 Fees*
Compulsory	Academic Literacy	HRTAL131_1	Semester	5	16	R 7 456.00
Compulsory	Commercial Radio Practice 1	HRTCR121_1	Semester	5	15	R 6 600.00
Compulsory	Commercial Television Practice 1	HRTCT121_1	Semester	5	15	R 6 600.00
Compulsory	Digital Media Convergence	HRTDM121_1	Semester	5	16	R 7 157.00
Compulsory	Journalism 1	HRTJR131_1	Semester	5	15	R 6 690.00
Compulsory	Radio Broadcasting Practice 1	HRTRB121_1	Semester	5	15	R 6 690.00
Compulsory	Sound Engineering	HRTSE121_1	Year	5	25	R 11 650.00
Compulsory	Television Production Practice 1	HRTTP121_1	Semester	5	15	R 6 690.00
Compulsory	Computer Skills (MS Excel, MS PowerPoint, MS Windows, MS Word)	HME133_1 HMPP133_1 HMSW133_1 HMWD133_1	Semester Semester Semester Semester	4	DP (5)	R 2 200.00
Total Credits – Year 1: 132 +DP (5)						
Curriculum – Year 2						
Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2021 Fees*
Compulsory	Professional Skills 1	HRTPR221_1	Semester	5	20	R 8 800.00
Compulsory	Sub-Editing	HRTSU231_1	Semester	6	15	R 6 600.00
Compulsory	Radio Broadcasting Practice 2	HRTRB221_1	Year	5	15	R 6 600.00
Compulsory	Commercial Radio Practice 2	HRTCR221_1	Year	5	20	R 8 800.00
Compulsory	Television Production Practice 2	HRTTP221_1	Year	5	15	R 6 600.00
Compulsory	Commercial Television Practice 2	HRTCT221_1	Year	5	20	R 8 800.00
Compulsory	Journalism 2	HRTJR231_1	Year	5	20	R 8 800.00
Total Credits – Year 2: 125						

Curriculum – Year 3

Stream	Compulsory / Elective	Module	Code	Semester / Year	NQF Level	Credits	2021 Fees*
Radio Elective	Compulsory	Commercial Radio Practice 3	HRTCR321_1	Year	6	30	R 13 200.00
	Compulsory	Media & Globalisation	HRTMG331_1	Semester	6	15	R 6 600.00
	Compulsory	Media Law	HRTML331_1	Semester	6	10	R 4 400.00
	Compulsory	Professional Skills 2	HRTPS321_1	Semester	5	20	R 8 800.00
	Compulsory	Project Management	HRTPM331_1	Semester	6	12	R 5 280.00
	Compulsory	Radio Broadcasting Practice 3	HRTRB321_1	Year	6	40	R 17 600.00
Television Elective	Compulsory	Commercial Television Practice 3	HRTCT321_1	Year	6	30	R 13 200.00
	Compulsory	Media & Globalisation	HRTMG331_1	Semester	6	15	R 6 600.00
	Compulsory	Media Law	HRTML331_1	Semester	6	10	R 4 400.00
	Compulsory	Professional Skills 2	HRTPS321_1	Semester	5	20	R 8 800.00
	Compulsory	Project Management	HRTPM331_1	Semester	6	12	R 5 280.00
	Compulsory	Television Production Practice 3	HRTTP321_1	Year	6	40	R 17 600.00
Total Credits – Year 3: 127							
TOTAL CREDIT: 384 + 5 DUE PERFORMANCE							

Can I further my studies when I graduate?

The qualification is registered at NQF (HEQSF) Level 6 and will provide for articulation options into NQF (HEQSF) Levels 6 and 7 qualifications. Graduates may proceed to Advanced Diplomas or Bachelor's degrees in a variety of disciplines at public universities, private or foreign higher education institutions. In order to gain entry into these programmes students will have to meet the admission and selection criteria of the receiving institution.

Students may also apply for admission with advanced placement in the *Bachelor of Business Administration in Media Operations Management* or the *Bachelor of Arts in Broadcast Journalism* offered at our Sandton campus.

Certification

Upon successful completion of the qualification, students will receive the *Diploma in Radio and Television Production* (SAQA ID 111133), NQF (HEQSF) Level 6 (Minimum Subject Credits 384, plus 5 Due Performance (DP) Credits at NQF Level 4) from Boston Media House.

International Recognition

This qualification is accredited by the Council on Higher Education (CHE), is registered on the NQF (HEQSF) by the South African Qualifications Authority (SAQA) and the institution is registered by the Department of Higher Education and Training (DHET) as a Private Higher Education Institution (PHEI) to offer the qualification.

The DHET is a department of National Government, and both the CHE and SAQA are statutory bodies, as such these entities are recognised globally. Therefore, the qualifications/institutions that are accredited/licensed by them are accepted/recognised throughout the world by other government departments and by their respective agencies such as World Educational Services (WES) and other prominent authorities for purposes of equivalence/articulation i.e. employment/labour certification or further studies.

This is a quid pro quo arrangement amongst United Nations Member States; as the DHET, CHE and SAQA similarly recognises other nation/states' qualifications/institutions for equivalence/transferring to South Africa i.e. a United Kingdom or Zambian Bachelor's of Arts awarded by a public university or private degree granting college which is accredited/licensed in accordance with the United Kingdom or Zambian legislative and statutory requirements, will be equivalated/recognised as such in South Africa.

Similarly, the SADC Protocol on Education and Training, which is a legal framework for regional cooperation, provides for the recognition of the equality of all Member States. It must be noted that qualifications will be recognised and that curricula specific evaluations may lead to additional requirements for students to meet in order to gain entry into foreign programmes or professions, which is the prerogative of the receiving institution/body.

For more information pertaining to direct international linkages/relationships, visit the websites of the DHET, CHE, SAQA, CHEA and WES.

How do I Apply?

Apply only for admission to study at Boston Media House. Visit the website www.bostonmediahouse.ac.za and follow the links provided. Complete the online application form and upload all the necessary supporting documentation.

When can I apply and how much are the Application Fees?

Applications are open all year round. There are no application fees payable.

- **The closing date for first-year applications for Semester 1 is 10th of March 2021.**
- **The closing date for first-year applications for Semester 2 is 21st of July 2021.**

What do I do if I am accepted?

When you are accepted, you will receive a registration link to register online. The registration process will require a number of documents from you to complete the registration. Please make sure you have the following available before starting the registration process.

Degrees, Diplomas and Higher Certificates

- If you are a new student wanting to register for a Higher Education qualification, you must have applied first and have your reference number for your accepted application. Please note that the acceptance must be a full acceptance and not a provisional acceptance.
- If you did not provide documents during your previous application, you will be prompted for them during this process. Incomplete or incorrect documents will result in your registration not being completed.

Short Learning Access Programme / Short Learning Programmes / Short Course

- If you are registering for a short learning access programme / short learning programme / short course, your application number will speed the process along, but is not required.
- If you did not provide documents during your previous application, you will be prompted for them during this process. Incomplete or incorrect documents will result in your registration not being completed.

Finalising your registration

- To finalise your registration, you will be required to pay your deposit online.
- Please make sure you have the account payer's details, banking information and approval to proceed.
- If you elect not to pay instantly, the branch will contact you to arrange for your preferred payment method before your registration is finalised.

Email

- You must have a valid email address and mobile phone number. If you do not have an email address, you can sign up for one using [Google Gmail](#) or [Microsoft Outlook](#)
- **The closing date for first-year registrations for Semester 1 is 12th of March 2021.**
The closing date for second and third-year registrations for Semester 1 is 12th of February 2021.
- **The closing date for all registrations for Semester 2 is 23rd of July 2021.**

Disaster Management Act and Academic Services

Boston recognises the need to deploy whatever reasonable measures necessary to obviate any negative impact on academic provisioning that might attend the invocation of the Disaster Management Act (Act No. 57, 2002) and the consequent gazetting of regulations. While Boston will attempt to minimise disruption to academic services, this could result in changes to academic calendars, procedures, processes, services, etc., all of which will be communicated to students and relevant stakeholders.

Disclaimer

This Fact Sheet is accurate at the time of publication. Boston Media House (Pty) Ltd reserves the right to alter any of the content due to changes in regulations, market requirements and other reasons. Please note that meeting any of the admission requirements does not necessarily guarantee entry into the qualification. All applications will be evaluated on an individual basis and acceptance will depend on the decision of the Academic Committee at Head Office.

Campus Details

Sandton (Head Office): 137 11th Street and 128 10th Street, Parkmore, Sandton
Tel: (0)11 883 0933

Website: www.bostonmediahouse.ac.za

Email: info@boston.co.za